

सीएसआईआर- केन्द्रीय खनन एवं ईंधन अनुसंधान संस्थान
CSIR - CENTRAL INSTITUTE OF MINING AND FUEL RESEARCH
बरवा रोड, धनबाद/Barwa Road, Dhanbad

NOTICE INVITING TENDER (NIT)

Ref. No.: CIMFR/StaffClub/Food/2025/01

Date: 17.10.2025

Tenders in single package system (Technical Bid and Price Bid) are invited for the job “Providing Catering Services during the 3rd Zonal of 53rd SSBMT (Indoor) Tournament to be held from 5th – 7th November, 2025 at CSIR-CIMFR, Dhanbad” from eligible Tenderers/Caterers.

SI No	Name of Contract	Estimated value of the work (in INR) (incl. GST)
1.	Providing Catering Services during the 3 rd Zonal of 53 rd SSBMT (Indoor) Tournament from 4 th – 7 th November, 2025 at CSIR-CIMFR, Dhanbad	Rs. 12,60,000/- (Twelve Lakh Sixty Thousand Only)

Last date and time for Submission of Tender Documents: **24-10-2025 upto 02:00 P.M**

Date and Time of Opening of Bid: **24-10-2025 at 04:00 P.M**

SCOPE OF WORK: CSIR-CIMFR, Barwa Road, Dhanbad is hosting the 3rd Zonal of 53rd SSBMT (Indoor) Tournament from 4th – 7th November 2025 at its premises. The contractor shall provide catering services as per the annexed menu during the aforesaid tournament at the CSIR-CIMFR, Barwa Road, Dhanbad premises to be mentioned in “Award Letter”. The contractor or his workers shall not misuse the allotted premises for any purpose other than that for which the contract is awarded. The detailed menu, approximate number of heads, and tentative schedule are enclosed as **Annexure-I**.

TIMING: Contractor shall arrange for servings on all days during this event in accordance with timings. The normal timings of catering services will be as under:

- Bed Tea : 06.00 Hrs to 07.00 Hrs
- Breakfast : 07.00 Hrs to 09.00 Hrs
- Lunch : 13.00 Hrs to 14.00 Hrs
- Evening Snacks & Tea : 16.00 Hrs to 17.00 Hrs
- Dinner : 19.30 Hrs to 22.00 Hrs

Note: The timings indicated above are tentative and may be modified as per the actual requirement during the event.

ELIGIBILITY CRITERIA:

1. Must possess valid License under Food Safety & Standards (Licensing & Registration of Food Business) Regulation, Act, 2011.
2. Valid registration certificate issued by the appropriate Authority to carry out such business.
3. Must have registered with PAN and GST Authorities with allotted registration/code numbers.
4. The agency must not have blacklisted by any Central Government/State Government/ Central or State Autonomous Bodies/ Organisations/ CSIR or any of its Laboratories/Institutes as on the date of submission of the bid. Declaration may be given as per **Annexure-II**.
5. Must have successfully carried out/executed/completed work related to the catering services during the last **five (5) years** ending on 31.03.2025 in CSIR Labs./Inst./Govt. Organizations/Public Sector Undertakings, Central or State Govt organisations/ autonomous bodies etc :
 - (a) Three similar completed works each costing not less than Rs. 5,04,000/-, i.e. 40% of the Estimated bid value of work **OR**
 - (b) Two similar completed work each costing not less than Rs. 6,30,000/-, i.e. 50% of the Estimated bid value of work **OR**
 - (c) One similar completed work each costing not less than Rs. 10,08,000/-, i.e. 80% of the Estimated bid value of work.

Bidders meeting the “ELIGIBILITY CRITERIA” must submit their bid with the above documents, failing which the bid shall be treated as incomplete and will be summary rejected.

TERMS & CONDITIONS:

- Quality of the food served is of utmost importance and the essence of this contract. Hence, the contractors should emphasize to engage experienced and trained cooking/serving staffs and maintain hygiene of cooking/kitchen areas. Fresh raw materials, good quality ingredients and branded products should be used for preparation of food stuffs. Contractor is solely responsible to procure quality raw materials. Beef and beef-related products are strictly prohibited.
- The staff deployed by the contractor should be medically fit. Any staff with a contagious disease should be withdrawn immediately.
- Raw material, semi-cooked and cooked food shall be held-kept under total hygienic conditions. The contractor will operate catering service in an environment friendly manner. Waste materials must be disposed of properly and environment friendly manner on the same day.
- The tentative numbers of heads are indicated in **Annexure-I** which may vary (increase/decrease) by 25% to 30% at the time of actual requirement.
- In order to ensure good quality services, the Contractor shall deploy sufficient manpower such as supervisors, trained cooks, waiters, dishwashers, cleaning staff, (exclusively for cleaning of dining areas / stores / kitchen and adjoining areas) at the site. The cleaning timings shall be such that it should not hamper serving time of breakfast, lunch and dinner. At least one Supervisor should be engaged for the said event.
- The cook, service staff/waiters deployed by the contractor should wear clean uniforms (formal dress and shoes) and gloves.
- The Director, CSIR-CIMFR, reserves the right to reject any or all bids without assigning any reason.

PAYMENT TERMS:

- The contractor will submit the bill to the Convener after completion of the event. The claimed bill will be verified and processed for payment.
- Income Tax and other statutory levies as applicable from time to time will be deducted.
- Contractor will not claim any damages/loss incurred due to unforeseen reasons, which are beyond the control of CSIR-CIMFR.

SUBMISSION OF BIDS:

- Interested contractors may submit their financial bid as specified in **Annexure-III**.
- The envelope should be addressed to:
Sri Sumit Kumar Singh,
Convenor, Food Committee
3rd Zonal of 53rd SSBMT (Indoor) Tournament
Administrative Building,
CSIR-CIMFR, Barwa Road, Dhanbad – 826001
- And must be clearly superscribed with:
“Tender for Catering Services – 3rd Zonal of 53rd SSBMT (Indoor) Tournament.”

EVALUATION:

The selection will be made on the L1 (Lowest Rate) basis, subject to fulfillment of all eligibility and quality requirements.

ARBITRATION:

- i. In the event of any question, dispute/difference arising under the contract or agreement or in connection herewith (except as to matters the decision of which is specially provided under the agreement) the same shall be referred to Delhi International Arbitration Centre (DIAC) for appointment of Arbitrator to adjudicate the dispute.
- ii. The award of the arbitrator shall be final and binding on the parties. The Arbitrator may give interim award(s) and /or directions, as may be required.
- iii. Subject to the aforesaid provisions, the Arbitration & Conciliation Act, 1996 and the rules made hereunder and any modification thereof from time to time being in force shall be deemed to apply to the arbitration proceedings under this clause.

JURISDICTIONS:

This Agreement including all matter connected with this Agreement shall be governed by the law(s) of India (both substantive and procedural) for the time being in force and shall be subject to exclusive jurisdiction of Indian Court situated at Dhanbad (Jharkhand).

Sd/-

Chairman, Food Committee
3rd Zonal of 53rd SSBMT (Indoor) Tournament

Menu Table for 53rd SSBMT (INDOOR) Tournament

Day-01, 04.11.2025		
Event	Menu Items	Approx. Total Heads
Evening Snacks	• Paneer Cutlet • Fried Kaju • Dhokla • Fruit Juice / Buttermilk / Lassi • Sandesh • Water Bottle- 250ml • Tea / Coffee	500
Dinner	• Sweet Corn Soup • Litti Chokha with Ghee • Crispy Baby Corn • Kali Dal Kachori • Stuffed Kulcha • Plain Rice (Basmati) • Dal Makhani • Jalfrezi • Paneer with Capsicum & Onion • Matar Mushroom Masala • Mutton • Fish Fry (Katla) • Papad • Salad • Papaya Chatni • Boondi Raita • Jalebi with Rabri • Gulab Jamun • Ice Cream (Kesar Pista) - (Amul/Creambell/Arun/Vadidal) • Victoria Counter (Soft Drinks & Fruits) • Water with Dispenser	400
Day-02, 05.11.2025		
Morning Tea	• Tea / Coffee & Biscuits	200
Breakfast	• Bread, Jam, Butter • Puri – Sabji • Jalebi • Idli, Sambar, Chutney • Boiled Egg • Banana • Apple • Tea / Coffee • Water with Dispenser	220
Lunch*	• Plain Tawa Roti - 04 Nos. • Jeera Rice (Basmati) – 250 gm • Chana Dal – 100 ml. • Seasonal Vegetable (Dry) - 100 gm. • Matar Paneer – 200 gm • Gulab Jamun – 01 pc. • Pickle Sachet • Sour Curd • Napkin, Spoon • Water Bottle - 250ml	250

Evening Snacks	• Cookies • Tea and Coffee	200
Dinner	• Tomato Soup • Tandoor Roti • Matar Kachori • Chicken Curry • Seasonal Vegetable (Dry) • Veg Kofta • Dal Tadka • Jeera Rice (Basmati) • Papad • Chutney • Salad • Dahi • Rasgulla • Ice Cream (Butterscotch) - Amul/Creambell/Arun/Vadidal • Water with Dispenser	300
Day-03, 06.11.2025		
Morning Tea	• Tea / Coffee & Biscuits	200
Breakfast	• Bread, Jam, Butter • Dhuska – Sabji • Boiled Egg • Banana • Tea / Coffee • Water with Dispenser	220
Lunch*	• Plain Tawa Roti- 04 nos. • Peas Pulao (Basmati) – 250 gm • Moong Dal – 100 ml. • Seasonal Vegetable (Dry)- 100 gm. • Matar Mushroom – 200 gm. • Rasgulla – 01 pc. • Pickle Sachet • Napkin, Spoon • Water Bottle - 250ml	250
Evening Snacks	• Cookies • Tea and Coffee	200
Dinner	• Hot & Sour Soup • Tawa Roti • Radhaballabhi • Fish Curry • Seasonal Vegetable (Dry) • Paneer Korma • Dal • Plain Rice (Basmati) • Papad • Plastic Chutney • Salad • Plain Dahi • Sandesh • Moong Halwa • Water with Dispenser	300

Day-04, 07.11.2025		
Morning Tea	• Tea / Coffee & Biscuits	200
Breakfast	• Bread, Jam, Butter • Poha • Vada, Sambar, Chutney • Boiled Egg • Banana • Tea / Coffee • Water with Dispenser	220
Lunch*	• Plain Tawa Roti- 04 nos. • Plain Rice (Basmati) – 250 gm • Dal Tadka – 100 ml. • Seasonal Vegetable (Dry)- 100 gm. • Veg Kofta – 200 gm. • Rasgulla – 01 pc. • Pickle Sachet • Napkin, Spoon • Water Bottle- 250ml	250
Evening Snacks	• Cookies • Tea and Coffee	250
Dinner	• Veg Corn Soup • Missi Roti • Stuffed Naan • Chicken Biryani • Mushroom Do Pyaza • Paneer Korma • Dal • Veg Biryani • Papad • Plastic Chutney • Salad • Raita • Gajar Halwa • Hot Gulab Jamun • Victoria Counter • Water with Dispenser	300

NOTE:- The sequence of menus for different dates may be interchanged depending on the event schedule and convenience.

*** The lunch shall be provided in disposable, food-grade, eco-friendly containers or boxes ensuring proper hygiene, freshness, and ease of handling.**

Additional Requirements:

Item	Quantity
Water Jar (20 lit.)	100 Jars
Water Dispenser	40 Nos.
Water Bottle (500ml)	100 Nos.
Paper Glass	1,000 Pcs.

Annexure-II

(To be printed on official letter pad of the Bidder)

DECLARATION REGARDING NON-BLACKLISTED

I/We Contractor/ Partner/ Sole Proprietor (strike out word which is not applicable) of the Firm

_____ Address: _____

_____ do hereby solemnly affirm and declare that the individual
firm/ companies are never black-listed by the any of the Central Government/State Government/ Central or
State Autonomous Bodies/ Organisations/ CSIR or any of its Laboratories/Institutes.

Signature

Address: _____

Annexure-III**FINANCIAL BID**

(To be submitted on the official letterhead of the Bidder)

Ref. No.: CIMFR/StaffClub/Food/2025 /01

Date: __/__/2025

Name of Work: Providing Catering Services during the 3rd Zonal of 53rd SSBMT (Indoor) Tournament to be held from 4th – 7th November, 2025 at CSIR-CIMFR, Dhanbad

A. Food Service

Day & Date	Event	Menu	Rate per Head / Plate (₹)
Day-01 (04.11.2025)	Evening Snacks	As per approved menu (Annexure-I)	
	Dinner		
Day-02 (05.11.2025)	Morning Tea		
	Breakfast		
	Lunch (Packed)		
	Evening Snacks		
	Dinner		
Day-03 (06.11.2025)	Morning Tea		
	Breakfast		
	Lunch (Packed)		
	Evening Snacks		
	Dinner		
Day-04 (07.11.2025)	Morning Tea		
	Breakfast		
	Lunch (Packed)		
	Evening Snacks		
	Dinner		
Total (A)			

B. Additional Requirements (as per Annexure-I)

(e.g., Water jars, dispensers, bottles, paper glasses, etc.)

Item	Rate per Quantity (₹)
Water Jar (20 Litres)	
Water Dispenser	
Water Bottle (500 ml)	
Paper Glass	
Total (B)	

Sub-Total (A + B)	
GST @ _____ %	
Grand Total (inclusive of all taxes & charges)	₹ _____
Grand Total (in words):	_____

Declaration:

I/We hereby certify that the rates quoted above are inclusive of all applicable taxes, service charges, and duties, and that no additional claim shall be made at a later stage. I/We have carefully read the terms and conditions of the tender and agree to abide by the same.

Signature of Bidder with Seal

Name: _____

Designation: _____

Firm Name: _____

Date: _____